

This application should be submitted to the Growth Management Department, Division of Land Use and Environmental Services. Submittal must include the following items:

- Completed Application Form (*original*)
- Completed Owner's Affidavit (*original*)
- Parking study/justification statement providing a basis for the request. The statement must document the source of data used to justify the request.
- Fully-dimensioned traffic circulation/parking plan at a scale sufficient to show all of the necessary information to conduct a review.
- Color documents should also be submitted in electronic form in one of the following formats: .tif, .pdf, .jpeg, or .bmp.
- Filing fee of \$345.00.

1. Property Owner's Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City State Zip

Telephone/Fax Number: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_

2. Applicant's (Optionee) Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City State Zip

Telephone/Fax Number: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_

3. Agent's Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City State Zip

Telephone/Fax Number: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_

4. Parcel Identification Number: \_\_\_\_\_

5. LUCC #: \_\_\_\_\_

6. Project Name: \_\_\_\_\_

7. Is this a Resubmittal?  Yes  No

8. Zoning District: \_\_\_\_\_

9. Land Use Type:  01--Residential Multi-Family  05--Restaurant  
 02--Non-Medical Office  06--General Retail  
 03--Medical Office  07--Light Industrial  
 04--Institutional  08--Heavy Industrial

10. Parking Standards review is being requested for (check all that apply):

- a.  An **increase** from the specified on-site parking requirements.
- b.  A **decrease** from the specified on-site parking requirements.
- c.  A request for pervious parking.
- d.  A modification to the Off-Street Parking Space Standards
- e.  Other (Specify): \_\_\_\_\_

	<u>Required</u>	<u>Proposed</u>
11. Number of Parking Spaces:	_____	_____
Number of Bicycle Spaces:	_____	_____
Number of Loading Berths:	_____	_____

**Note: Pursuant to the City of Tallahassee Land Development Code, no parking space required for the handicapped shall be counted as a parking space in determining compliance with the City of Tallahassee Land Development Code.**

12. This request is being filed in conjunction with or in anticipation of the following:

- Construction of a New Building(s)
- Expansion of an Existing Building(s)
- Reuse of an Existing Building
- Other (Specify): \_\_\_\_\_

13. Pursuant to the City of Tallahassee Land Development Code, check the public interest(s) that is to be served as a result of the parking standard modification:

- Environmental Protection
- Heritage Conservation
- Aesthetics
- Tree Protection
- Drainage

14. Total amount of building square feet existing: \_\_\_\_\_

15. Total amount of building square feet to be added: \_\_\_\_\_

16. Signature of Applicant(s): \_\_\_\_\_  
\_\_\_\_\_

*PROPERTY OWNER, APPLICANT (OPTIONEE), AND AGENT WILL BE COPIED ON ALL CORRESPONDENCE FROM THE GROWTH MANAGEMENT DEPARTMENT.*

